

*Minutes approved on 2/28/14
Charles Klueber Clerk.*

**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 - fax 508-291-3116**

Committee Members:

**Derek Sullivan - Town Administrator
David Heard - Finance Committee
Charles Klueber - Planning Board / Clerk
Vacant - at large Member
Sandra Slavin - at large Member
James Giberti - Chair / at large Member
Judy Lauzon - Town Accountant
Alan Slavin - Selectman Liaison**

Capital Planning Committee Meeting Minutes 02/07/2014

Present: J. Giberti, C. Klueber, S. Slavin, D. Heard

Absent: D. Sullivan, J.Lauzon

Guests: A. Slavin

Meeting called to order @ 09:06 A.M. by J. Giberti

Copies of Committee meeting minutes for 01/31/2014 were given to members present. Motion to accept minutes of 01/31/2014, with an ammendment by D.Heard 2nd. S. Slavin VOTE: 4-0-0 Motion Passed

Committee members discussed the Committee's recent meeting with the Finance Committee on Wed. 2/5/14.

Members discussed how & when Dept. Heads should be submitting their "Capital Request Forms". Members hoped to see an improved system in the future.

Members held a discussion regarding the request for "fuel dispencing project" at the DPW.

Members discussed sending the "priority items list" to J. Foster to review costs, methods of financing and lifespan of items determination.

Next a discussion regarding Inspectional Services request for three (3) new vehicles. Committee members recommended putting aside 20K in FY15, 25K in FY16 & 25K in FY17 for these vehicles.

S. Slavin gave the Committee an update & status on CPA funding Articles. Presently two (2) projects going forward.

A general discussion regarding "possible" consolidation of separate town services was held by members. Items like combining the Towns Municipal Maintenance Dept with School bus maintenance Dept's. was identified as a possibility. If this was done, the present bus maintenance building "could" be used by the Harbormaster's Dept. Also discussed combining Town & School Dept. plowing activities and the possibility of then not needing proposed new plow truck. Fuel dispensing consolidation & video surveillance project was discussed. A suggestion was made to have a "car pool" @ Town Hall for use by different Depts. Also discussed "possible" disposal of unnecessary Town owned buildings, vehicles or equipment was suggested.

Committee discussed having Chair Giberti contact D. Sullivan regarding needed Articles for Spring Town Meeting and their possible funding sources.

Motion by S. Slavin that our Committee request seven (7) Articles for this Spring Town Meeting for "priority items".

- 1- Town I.T. Dept. UPS Power Supply & Telephone System
- 2- High School Roof
- 3- Chair Lift for Minot Forest School
- 4- Ten (10) Police Cruisers
- 5- Police Dept. Emergency Generator & Portable Radio's
- 6- Fuel Dispensing System for Mun. Maintenance & Video Surveillance Project
- 7- New Plow Truck for Mun. Maintenance

2nd. by D. Heard. VOTE: 4-0-0 MOTION PASSED

Motion to adjourn @ 11:02 A.M. by C. Klueber 2nd. S. Slavin VOTE: 4-0-0

Next Meeting 02/21/2014